

Shrusti Shrimali

JUNIOR STAFF & TAX ACCOUNTANT - QuickBooks, Tax Preparation & Financial Reporting

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📍 [Toronto](#)

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SKILLS

- **Accounting & Financial Tools:** QuickBooks, Power BI, Financial Statement Analysis, Tax Software
- **Taxation & Compliance:** Tax Law & Returns Interpretation, CRA, Business & Personal Tax Compliance
- **Data Analysis & Management :** Analytical Reasoning, Financial Modeling, MS Excel, Cash Management
- **Client Service & Engagement:** Issue Resolution, Customer Relations, Cross-Functional Collaboration
- **Operational Efficiency Management:** Workflow & Process Optimization, Record Keeping Accuracy

WORK EXPERIENCE

Tax Consultant (Intern)

January 2024 – April 2024

Softtron Tax

Toronto

- Computed over 100 tax filings involving personal and corporate accounts using TaxCycle, inputting accurate \$1.2M+ in income and \$400K+ in deductions while adhering to evolving CRA compliance thresholds by 40%.
- Interpreted provincial and federal income tax law updates across 2023–2024 cycles to resolve discrepancies on T1 and T2125 forms, reducing Tax and financial assessment occurrences across a diverse client base by 38%.
- Collaborated with cross-functional teams, improving submission timelines by 25% without incurring penalties.

Crew Trainer

July 2022 – Present

McDonald's

Toronto

- Managed team workflow across 4 meal periods daily, consistent for fulfilling over 400 customer orders on high traffic days and decreasing wait times by 35% through real-time adjustment of prep-to-service financial strategies.
- Trained and coordinated with 20+ new associates across six operational modules, efficient financial tracking skill progression, and recording an average 40% increase in independent task execution within the first 30 days.
- Resolved customer service escalations, increasing survey satisfaction scores from 84% to 96% in two fiscal quarters.

Customer Service Representative

May 2022 – July 2022

Roger's Centre

Toronto

- Balanced cash drawers for daily event shifts exceeding \$12,000 in intake, completing all reconciliations without a single deviation, and ensuring 100% compliance rate with the venue's internal transaction audit protocols.
- Administered 200+ guest interactions per event day, quickly decoding requests and resolving payment disputes within 90 seconds on average, minimizing service hold-ups during peak crowd volumes of 40,000+ attendees.
- Revised ticketing policies and refund terms and supported a 99% positive service score in post-event evaluations.

Retail Banking Summer Intern

September 2021 – December 2021

Ahmedabad District Co-operative Bank Ltd

India

- Reconciled over 1,200 ledger entries weekly using Tally ERP software, consistent flagging inconsistencies and enabling an 18% drop in end-of-quarter financial accounting discrepancies during internal review audits.
- Responded across credit inquiries from 40+ clients daily by carefully evaluating financial loan terms, balance statements, and Tax document submission status, contributing to a 54% increase in issue resolution speed.
- Coordinated KYC teams to validate user Financial data, improving documentation accuracy rate to 99%.

PROJECTS

Freelance Tax Filing

- Processed 30+ tax filings annually, utilizing Tax modules to analyze over 40% line items for audit accuracy.
- Directed over 25 clients per season, adjusting inputs to identify \$72,000 in aggregate overlooked deductions.

EDUCATION

Honours Bachelor of Commerce in Accounting and Finance

January 2022 – April 2025

Seneca Polytechnic, Toronto

Ontario

LEADERSHIP & EXTRACURRICULAR

Smile Mentor

March 2021 – April 2022

Seneca Polytechnic

Toronto

- Directed over 20 mentorship sessions by designing academic plans, improving GPA by an average of 12%.
- Assessed 100% progress using structured feedback and reported insights to faculty to guide intervention strategies.

Head Girl – Student Council

April 2020 – May 2021

St. Kabir School

India

- Orchestrated 15+ school initiatives, including awareness drives and debates, increasing student turnout by 40%.
- Facilitated management across a council of 30 students, drafting agendas, and documenting 40% policy changes.